

**SALEM SCHOOL BUILDING/CONSTRUCTION COMMITTEE
MEETING MINUTES
JANUARY 30, 2013**

Attending:

Elbert Burr, Chairperson

William Weinschenker

Allyson Geida

Robert Green

John Bernier

Steve Buck

Guests:

John Ireland

Robert Washburn

Joseph Onofrio

Diane Weston, Recording Secretary

Chairperson Elbert Burr opened the meeting at 7:05 P.M.

1. Approve minutes from meeting Nov 27/12, Dec 12/12, Jan 9/13

**M/S/C (Weinschenker/Green) to accept the November 27, 2012 meeting minutes as presented.
Vote: approved unanimous.**

**M/S/C (Weinschenker/Green) to accept the December 12, 2012 meeting minutes as presented.
Vote: approved unanimous.**

**M/S/C (Green/Weinschenker) to accept the January 9, 2013 meeting minutes as presented.
Vote: approved unanimous.**

2. Review basic budget for School renovation project.

E. Burr presented the Committee with an updated financial/budget report.

Discussion took place on the expenses to date and the estimated future expenses.

The outstanding bills were discussed; no billing has been received as to date from Millennium Construction.

**M/S/C (Weinschenker/Buck) to approve the Robinson bond fee in the amount of \$25,000.00.
Vote: approved unanimous.**

**M/S/C (Weinschenker/Green) to approve payroll balance payment of \$1,321.00 and Moser Pilon balance of \$3,218.00.
Vote: approved unanimous.**

J. Bernier requested a line be added for "Unused Balance" to the budget report.

3. Approve Tom Beebe's contract as owner's rep.

Discussion took place on the contract for Tom Beebe. Tom will visit the school in the mornings and afternoons; he will maintain a site log and the billing for his services will be done on a monthly basis.

E. Burr stated Tom will also submit photos.

B. Weinschenker inquired on the contract if the First Selectman should be listed as the employer. He stated the Committee is employing Tom, not the First Selectman.

E. Burr stated the contract will be given to the Town Attorney for review.

4. Approve billing from school for custodian services.

Discussion took place on the invoices submitted from the Salem School, custodian and teacher fees and future work schedule.

J. Bernier requested a line be added to the budget worksheet for "School Reimbursement".

M/S/C (Weinschenker/Bernier) to approve payment of the Board of Education Building Renovation Project incurred charges in the amount of \$8,983.81.

Vote: approved unanimous.

B. Weinschenker inquired on the teachers additional pay rate. S. Buck stated the teachers per their contract have an hourly rate for additional work.

5. Formal vote on last abatement charge for the 40's building project.

The abatement work is due to be completed by February 1, 2013.

Abatement will not need to be done in the downstairs boys/girls bathroom area.

The final amount for the abatement work has not been submitted yet.

Further discussions:

S. Buck stated due to fire codes, the Kindergarten and First Grades cannot be moved until the 40's section is complete.

John Ireland and Robert Washburn discussed the window blinds and glass tinting for the windows with the Committee. The order will be processed as agreed upon originally.

John Ireland discussed a change order from Millennium for the heating in the downstairs boys/girls bathroom. Silver/Petrucelli will formally clarify the work and fee with the contractor. Options were discussed as to have the work completed.

John Ireland also discussed the expense given by Millennium for an electrical panel.

E. Burr informed the Committee a meeting will be held tomorrow at 1:30pm for the locks to the building with Millennium.

Discussion took place concerning A1A paperwork; and how the change orders will be processed with Silver/Petrucelli, Millennium, Tom Beebe and E. Burr.

M/S/C (Weinschenker/Green) to adjourn meeting at 8:25 PM. Vote: Approved unanimously.

Respectfully Submitted,
Diane Weston
Recording Secretary